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Jena-Optronik is one of the leading suppliers for space industry with a broad customer base and reliable partner in national and international projects: High quality awareness and well-qualified, motivated employees meet a strong future-proof technological basis in an innovative environment. The company is a market leader for state-of-the-art AOCS and single source for 3D-lidar systems and Rendezvous- and Docking Sensors.

Supply-Chain and Dispatch-Manager

Responsible for Supply-Chain-Management Process

- Monitoring and follow up of all procurement activities including participation to reviews, ensuring compliance to requirements and schedule performance
- Support of the project management office for risk mitigation and management
- Co-ordination of component and subsystem procurement in agreement with the project management
- Responsibility for component and subsystem statements of work, co-ordinated with all parts of procurement in agreement with the project management
- Participation to long-term and multi-programme Procurement planning including preparation of make-or-buy decisions

Responsible for Dispatch Process

- Coordinating internal resources, schedule and activities for dispatch processes
- Documentation for and control of Customs compliance and processes
- Control of international Export and Re-export regulations
- Preparation of Export Requests to German Export Authority (BAFA)
- Ensuring that the Supply Chain is compliant with ITAR and End-User/Customer requests
- Implementing and organizing the required Foreign Trade and ITAR processes into JOP project management
- Perform risk assessment concerning ITAR duties
- Organize Terms and Conditions for TAA, End-User Statement
- Develop strategies to protect JOP from sophisticated unwanted ITAR export
- Establishing internal awareness of import / export control risks
- Interface to German Foreign Trade Authority

Qualifications

- Degree in engineering/industrial engineering or industrial sciences
- A prove record of professional experience in procurement management preferred in space industry
- Excellent communication skills, self-confidence and self-assertion
- Very good knowledge of process management
- Experience in business management and in dispatch and export regulations
- Business English - spoken and written

Please send your application to:

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